



DPS International School

(Established Since 2004)



ALMANAC

2023-24

STUDENT HANDBOOK

School Terms and Public Holidays 2023-24

School Terms (ICSE / ISC)

5th April '23 – 22nd Sept '23	Term I
2nd Oct '23 – 22nd March '24	Term II

School Terms (IGCSE / AL)

4th Jan '23 – 31st May '23	Term I
5th July '23 – 30th Nov '23	Term II

School Vacations and Breaks

1st June '23 – 4th July '23	Summer Vacation
23rd Sep '23 – 1st Oct '23	Term-I Break
1st Dec '23 – 2nd Jan '24	Winter Vacation
23rd Mar '24 – 4th Apr '24	Term-II Break

2023-24 Holidays

7 Apr 2023	Good Friday
22 Apr 2023	Hari Raya Puasa
1 May 2023	Labour Day
2 Jun 2023	Vesak Day
29 Jun 2023	Hari Raya Haji
9 Aug 2023	National Day
12 Nov 2023	Deepavali *
25 Dec 2023	Christmas Day
1 Jan 2024	New Year's Day
10 Feb 2024	Chinese Lunar New Year's Day
11 Feb 2024	Chinese Lunar New Year's Day *
29 Mar 2024	Good Friday

* Following Monday will be a holiday.



PARTICULARS

Name of the Student: _____

Enrolment No.: _____ Date of Birth _____

Passport No.: _____ NRIC / FIN No. _____

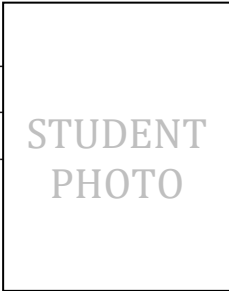
Residential Status (SC, SPR, DP, SPass): _____

Grade & Section _____ House _____

Class Teacher _____

Residential Address _____

Any allergy or any other medical issue which need to be communicated to the school: _____



Sibling Details (if studying in DPS International School, Singapore)

Name	Class/Sec
------	-----------

1. _____

2. _____

3. _____

Parents' Particulars

FATHER (Full Name) _____

MOTHER (Full Name) _____

NRIC/FIN _____

NRIC/FIN _____

Tel (Off): _____

Tel (Off/Res): _____

(H.P.): _____

(H.P.): _____

E-mail: _____

E-mail: _____

Residential Status: _____

Residential Status: _____

Specimen Signature: _____

Specimen Signature: _____

Note: KINDLY ENSURE THAT THIS PAGE IS DULY FILLED & SIGNED



Endorsement:

I, _____, parent of _____, of
Grade _____ Section _____ have fully read and understood the entire
content of this Almanac.

**I hereby undertake that in case there is any change in the particulars of
the family, i.e., Residential Status, accommodation, e-mail, contact
numbers (mother and father), etc. I shall immediately intimate the
school through emails at the addresses i.e., information@dps.edu.sg /
itsupport@dps.edu.sg.**

Signature of the parent



PARTICULARS

Name of the Student: _____

Enrolment No.: _____ Date of Birth _____

Passport No.: _____ NRIC / FIN No. _____

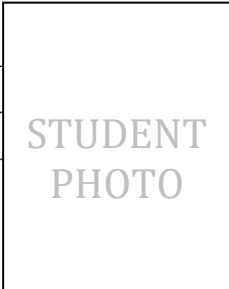
Residential Status (SC, SPR, DP, SPass): _____

Grade & Section _____ House _____

Class Teacher _____

Residential Address _____

Any allergy or any other medical issue which need to be communicated to the school: _____



Sibling Details (if studying in DPSIS Singapore)

Name	Class/Sec
------	-----------

1. _____

2. _____

3. _____

Parents' Particulars

FATHER (Full Name)

MOTHER (Full Name)

NRIC/FIN _____

NRIC/FIN _____

Tel (Off): _____

Tel (Off/Res): _____

(H.P.): _____

(H.P.): _____

E-mail: _____

E-mail: _____

Residential Status: _____

Residential Status: _____

Specimen Signature:

Specimen Signature:

Note: KINDLY ENSURE THAT THIS PAGE IS DULY FILLED & SIGNED



Endorsement:

I, _____, parent of _____, of
Grade _____ Section _____ have fully read and understood the entire
content of this Almanac.

**I hereby undertake that in case there is any change in the particulars of
the family, i.e., Residential Status, accommodation, e-mail, contact
numbers (mother and father), etc. I shall immediately intimate the
school through emails at the addresses i.e., information@dps.edu.sg /
itsupport@dps.edu.sg.**

Signature of the parent



To
The Principal
DPS International School
Singapore

LETTER OF UNDERTAKING

I _____ (name of student), NRIC _____

of Grade _____, Section _____ hereby undertake that:

- (a) As a proud and upright student of DPS International School, I will abide by the rules governing civic behaviour, both on campus (i.e. DPSIS) as well as public places viz. MRT stations, pedestrian crossings, malls, public parks and on board buses and trains.
- (b) I will honour the school uniform and behave in a way that is consistent with the school motto and values cherished by the institution.
- (c) I will display impeccable conduct and not engage in any activity that threatens the safety and order of the community.
- (d) As a civic minded citizen, I will take initiative in reporting or intervening in any incidence of rule violation concerning my schoolmates.
- (e) I will be kind and courteous to all. I will not use any forms of violence or harsh language; not bully, harass or intimidate anyone in and out of school and in cyberspace.
- (f) I hereby pledge that I will not be guilty of using defamatory language against my teachers, any staff member of school or my schoolmates on any social media platform.
- (g) I also pledge that I will respect one and all, irrespective of caste, creed or religion, and will never use derogatory/inflammatory, language in person or on any social media platform.
- (h) I will respect and strictly abide by the laws of Singapore. I will respect and care for the environment by keeping it clean and conducive for learning.

I hereby pledge to honour the undertaking and understand that anyone found guilty of not abiding by the above stated code of conduct will be subject to serious disciplinary action.

Signature of Student
Date:

Signature of Parent
Date:



CONTENTS

Particulars	1 – 4
Letter of Undertaking	5
Contents, Important Contact Numbers	6 – 7
Vision, Mission, Values, Motto, Our Aspirations	8 – 9
Students' Pledge and School Song	10
National Anthem of Singapore	11
Mascot & Flag of Singapore	12
National Anthem of India	13
National Emblem & Flag of India	14
Prayers	15 – 17
Student Council	18
Communication	19
Grievance Policy, Grievance Redressal Procedure	20 – 21
School Uniform	22 – 23
School Hours, Meeting Teachers & Principal	24
Year Planner	25 – 34
School Rules, Students Code of conduct	35 – 36
Reporting to School, Attendance	37
Late Arrival, Student Long Leave Policy	38
Usage of Digital Gadgets in school	38
Use of Social Media	39
Disciplinary Action, Assembly	39 – 41
School Transport, Transport withdrawal policy	41 – 43
Examination & Promotion Policy	44 – 48
Academic Awards	48
Examination Good Practices, Homework Policy	49 - 50
CCA, ECA & House System	51 – 52
General Information	52
School Safety Rules	53 – 54
Withdrawals	54 – 55
Cyclic Test Schedule	56 – 58
Homework Diary	59 – 99
RECORDS	
Notes	100 – 102
Record of Absence	103 – 104
FORMS	
Transport Application Form	105
Transport Withdrawal Application Form	107
Change of Address Application Form	109
ECA Option Form	111
2nd /3rd Language Option Form	113



USEFUL / IMPORTANT CONTACT NUMBERS & E-MAIL ADDRESSES

SCHOOL

General & main school line	6285 6300
Admissions	6285 7273

TRANSPORT

Handphone	92251203 / 98771233
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ENQUIRY

Admissions	admissions@dps.edu.sg
General Enquiry	information@dps.edu.sg
Student / Parent Particulars Updation	feedback@dps.edu.sg / itsupport@dps.edu.sg / admissions1@dps.edu.sg / admin@dps.edu.sg / contactus@dps.edu.sg
Account related	accounts@dps.edu.sg
Withdrawal	withdrawal@dps.edu.sg
Health Room	healthroom@dps.edu.sg

GENERAL NUMBERS

- | | |
|---------------------------|------|
| • Police | 999 |
| • Non-Emergency Ambulance | 1777 |
| • Fire / Ambulance | 995 |



Our Mission

DPS will continue to be a happy school for its students and enablers, facilitating curricular and co-curricular knowledge to a brimful measure thus enabling them to be future ready and able leaders.

Our Vision

DPS aspires to live by our motto "CARPE DIEM", seizing each moment to shape the learning environment of the future, applying all acquired knowledge with scientific reasoning, humanity and wisdom for a happier society.

Our Values

To be a **CLASS** apart

Caring - An Inclusive and Supportive Environment.

Learning - Grooming Life Long Learners.

Achieving - Achieving Milestones and Setting Benchmarks.

Sharing - Sharing Our Joys, Dreams and Goals.

Social Responsibility - Building a Better Future Today.

Motto – Carpe Diem

CARPE DIEM, originally from the Latin phrase "Carpe Diem quam minimum credula postero" means "seize the day."



Our Aspirations

Our aspirations span (the seven C's)

CARING	Children will be happy and secure, and their achievements will be celebrated and valued by all.
CREATIVITY	A strong focus ensuring that school is fun! The school will be a bright, attractive and stimulating place to harness creativity.
CHALLENGE	We aim to challenge learners through high expectations of learning and behavior to promote excellence.
COMMUNITY	We value parents as our partners in education and will involve them, and the wider community in school life.
CONSISTENCY	The school will grow and change but we will remain true to our aims and mission.
CONTRIBUTION	All member of the school community will be valued and recognized for their outstanding works.
COMMUNICATION	We realize the importance of effective communication. Everyone must have equal opportunities for consultation and information.



Students' Pledge

- I Pledge to be honest, helpful and disciplined.
- I Pledge to keep my world clean and litter free.
- I Pledge to speak with kindness and courtesy.
- I Pledge to respect all members of my school community.
- I Pledge to honour my school.
- I Pledge to strive for excellence in all that I do.

School Song

**We are voices from the DPS our heart singing loud
We will work together hand in hand in joy and harmony**

**We will do our part working for our self and for our family
We will work together hand in hand in joy and harmony**

**Do our best whenever we can do we will help our fellow man
We will do our part working for our self and for our family**

**We will be growing stronger every day we will make it you and me
We will do our part working for our self and for our family**

**We are happy people living hand in hand life is simple life is free
We will do our part working for our self and for our family**

**Life is joy and life is harmony believing service before self
We will do our part working for our self and for our family**



NATIONAL ANTHEM OF SINGAPORE

MAJULAH SINGAPURA

**Mari Kita Rayat Singapura
Sama-Sama Menuju Bahagia
Cita-Cita Kita Yang Mulia
Berjaya Singapura
* Marilah Kita Bersatu
Dengan Semangat Yang Baru
Semua Kita Berseru
Majulah Singapura
Majulah Singapura
* repeat**

***Translation of the National Anthem Majulah Singapura In
English***

ONWARD SINGAPORE

**Come, fellow Singaporeans
Let us progress towards happiness together
May our noble aspiration bring
Singapore success
Come, let us unite
In a new spirit
Let our voices soar as one
Onward Singapore
Onward Singapore**

MASCOT OF SINGAPORE

THE MERLION



The Merlion was designed as an emblem for the Singapore Tourism Board (STB) in 1964. The designer was Mr. Fraser Brunner, a member of the souvenir committee and a curator of the Van Kleeef Aquarium. The Merlion has a lion head and a fish body resting on a crest of waves. The lion head symbolizes the legend of the rediscovery of Singapura, as recorded in the “Malay Annals”. In ancient times, Singapore was known as Temasek, a Javanese word for sea. In the 11th century A.D, Prince Sang Nila Utama of the Sri Vijaya Empire rediscovered the island. When the Prince first landed on Singapore’s shores, he sighted a mystical

beast which he later learnt was a lion. The Prince then decided to name the island “Singapura” which in Sanskrit means Lion (Singa) City (Pura). The fish tail of the Merlion symbolizes the ancient city of Temasek and represents Singapore’s humble beginning as a fishing village.

The Merlion statue, measuring 8.6 meters high and weighing 70 tones, was built by the late Singapore craftsman, Mr. Lim Nang Seng. It is made of cement fondue. A smaller Merlion statue, measuring two meters high and weighing three tones was also built by Mr. Lim. The body is made of cement fondue, the skin from porcelain plates and eyes from small red teacups.

SINGAPORE NATIONAL FLAG

For 140 years (1819-1959), the Union Jack flew over Singapore. Then, on 3rd December 1959, the National Flag, an important symbol of independence, was unveiled at the installation of the new Head of State, the Yang di-Pertuan Negara. The flag was conceived and created by a committee headed by the then Deputy Prime Minister, Dr. Toh Chin Chye.

The Flag consists of two horizontal halves, red above white. Red symbolizes universal brotherhood and equality of men and white - purity and virtue. In the upper left corner, a white crescent moon and five white stars form a circle. The crescent moon represents a young nation on the rise. The five stars stand for Singapore’s ideals of democracy, peace, progress, justice and equality.





NATIONAL ANTHEM OF INDIA

“Jana-Gana-Mana-Adhinayaka, Jaya He

Bharata-Bhagya-Vidhata

Punjab-Sindhu-Gujarata-Maratha

Dravida-Utkala-Banga

Vindhya-Himachala-Yamuna-Ganga

Ucchhala-Jaladhi Taranga

Tava Subha Name Jage

Tava Subha Ashisha Mage

Gahe Tava Jaya Gatha.

Jana-Gana-Mangala Dayaka, Jaya He

Bharata-Bhagya-Vidhata,

Jaya He, Jaya He, Jaya He,

Jaya Jaya Jaya, Jaya

Translation of the National Anthem – Jana Gana Mana In

English

**Thou are the ruler of the minds of all people,
dispenser of India's destiny.**

**Thy name rouses the hearts of Punjab, Sindh,
Gujarat and Maratha. Of the Dravid and Orissa and Bengal.**

**It echoes in the hills of Vindhyas and Himalayas,
mingles in the music of Yamuna and Ganga and is chanted
by the waves of the Indian Sea. They pray for your blessing
and**

**sing thy praise. The salvation of all people is in thy hand,
thou dispenser of India's destiny.**

Victory, Victory, Victory, Victory to thee.



THE INDIAN NATIONAL EMBLEM

THE LION CAPITAL

The State emblem is an adaptation from the Sarnath, Lion Capital of Ashoka. In the original, there are four lions, standing back to back, mounted on an abacus with a frieze carrying sculptures in high relief of an elephant, a galloping horse, a bull and a lion separated by intervening wheels over a bell-shaped lotus. Carved out of a single block of polished sandstone, the capital is crowned by the Wheel of the Law - "Dharma Chakra".



In the State emblem, adopted by the Government of India on 26 January 1950, only three lions are visible, the fourth being hidden from view. The wheel appears in relief in the center of the abacus with a bull on right and a horse on left and the outlines of other wheels on extreme right and left. The bell-shaped lotus has been omitted. The words Satyameva Jayate from Mundaka Upanishad, meaning 'Truth Alone Triumphs', are inscribed below the abacus in Devanagari script.

INDIAN NATIONAL FLAG

The National Flag of India is a horizontal tricolour (TIRANGA) of deep saffron (Kesaria) at the top, white in the middle and dark green at the bottom in equal proportions. The ratio of the width to the length of the flag is two is to three. In the centre of the white band, there is a wheel in navy blue to indicate the Dharma Chakra, the wheel of law in the Sarnath Lion Capital. This symbol or the 'CHAKRA', is a Buddhist symbol dating back to 2000 century BC. Its diameter approximates the width of the white band and it has 24 spokes, which indicates that there is life in movement and death in stagnation. The saffron stands for courage, sacrifice and the spirit of renunciation; the white, for purity and truth; the green for faith and fertility. The design of the National Flag of India was adopted by India's Constituent Assembly on 22nd July, 1947. Its use and display are regulated by a code. The flag symbolizes freedom.



The late Prime Minister, Pandit Jawahar Lal Nehru called it a flag not only of freedom for ourselves, but a symbol of freedom.



PRAYERS

I

Where the mind is without fear and the head is held high
Where knowledge is free
Where the world has not been broken up, into fragments
By narrow domestic walls
Where words come out from the depth of truth
Where tireless, striving stretches
Its arms towards perfection
Where the clear stream of reason
Has not lost its way, into the dreary desert, sand of dead habit
Where the mind is led forward
By Thee into ever-widening thought and action,
Into that heaven of freedom
My Father, let my country awake.

II

ALL THINGS BRIGHT AND BEAUTIFUL

All things bright and beautiful,
All creatures great and small,
All things wise and wonderful,
The Lord God made them all.

Each little flower that opens,
Each little bird that sings,
He made their glowing colours,
He made their tiny wings.

The purple-headed mountain
The river running by,
The sunset and the morning
That brightens up the sky
He gave us eyes to see them,
And lips that we might tell
How great is God Almighty,
Who has made all things well.



III

God grant me the serenity –
To accept the things, I cannot change
Courage to change the things I can
Wisdom to know the difference

IV

O God whose love is over every creature,
Whom Thine hands have made.
As we begin this day, we request you,
To bless all people everywhere.

Bless those who are strong and fit,
And grant that they may never use
Their good health selfishly.

Bless those who are weak and ailing,
Keep them from all discouragement
And discontent.

Bless who are happy and help them
Not to forget Thee in sunny weather.

Bless each one of us,
Grant that we may live our lives
Worthy of your blessing.

V

O God, we have come to this day,
That you many make us able,

To walk in your light
To act in your strength

To think in your wisdom
To speak in your truth
To live in your love;
So that, when all our days are done,
We may come to dwell in your glory.



O God, help us always
To praise rather than criticize
To sympathize rather than to discourage
To build up rather than to destroy
To think of people at their best, rather than at their worst;
This we ask for your Love's sake.

VI

Give us this day, O God
Reverence to realize your presence;
Humility to know our own need;
Trust to ask your help;
Obedience to accept, whatever you say to us.

Help us, O God,
To remember that, all great things have their price.
Help us to remember that,
There is no achievement without work.
There is no learning without study.
There is no skill of body or mind, without discipline.

Help us to remember that,
There is no purity without vigilance.
There is no friendship without loyalty.
There is no love without the sacrifice of self.

So, help us, to be willing to pay the price,
That we may enter into our reward.

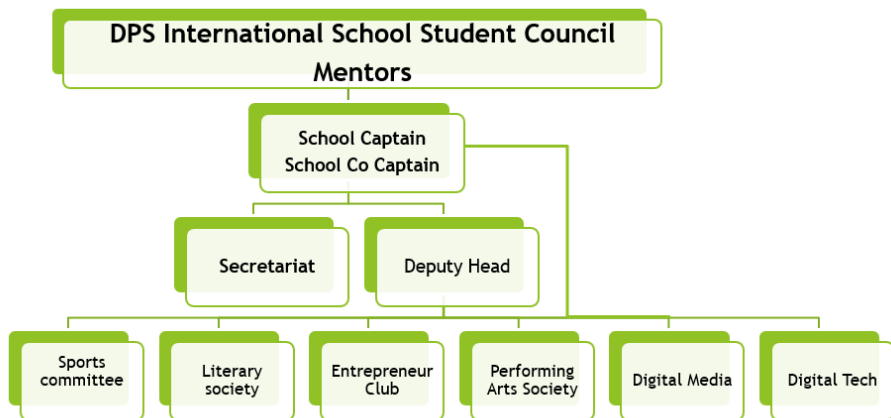
VII

Thank you, God, for the world so sweet
Thank you, God, for the food we eat.
Thank you, God, for the birds that sing.
Thank you, God, for everything.



STUDENT COUNCIL

A Student Council is a group of elected students guided by mentors to help share ideas, interests, campaigns and concerns with all members of the school community. They initiate community projects, awareness programs and cultural events to name a few. Aimed at inculcating leadership qualities and community spirit, the DPS Student Council has evolved into a valued platform for the leaders and citizens of tomorrow.



The purpose of the student council is to give students an opportunity to develop leadership by organizing and carrying out school activities and service projects. In addition to planning events that contribute to school spirit and community welfare, the student council is the voice of the student body.

The student council helps share students' ideas, interests, and concerns with teachers and school principals. They often also help in school-wide activities, including social events and community service.

COMMUNICATION WITH THE SCHOOL



- **SCHOOL INTRANET:** The School has its own intranet facility. All parents and students are issued a login ID and password. any communication with teachers/School can be done via intranet. Teachers ensure that all emails received are responded timely. School notices and events are regularly posted on intranet. Access to intranet and other school related information can be found at <http://www.dps.edu.sg>
- **CLASSDOJO:** All parents are given the ClassDojo facility to communicated with school/class teacher/subject teacher easily.
- **ALMANAC:** Parents can also write to class teacher in the student Almanac.
- **PHONE CALL:** Parents can call the school for any clarification or information.
- **PTM:** Parents can meet teachers in person on Mondays, Wednesdays, and Fridays with prior appointment.

We encourage parents to correspond with the school for any information or clarification through the email addresses mentioned on page 6.



GRIEVANCE POLICY

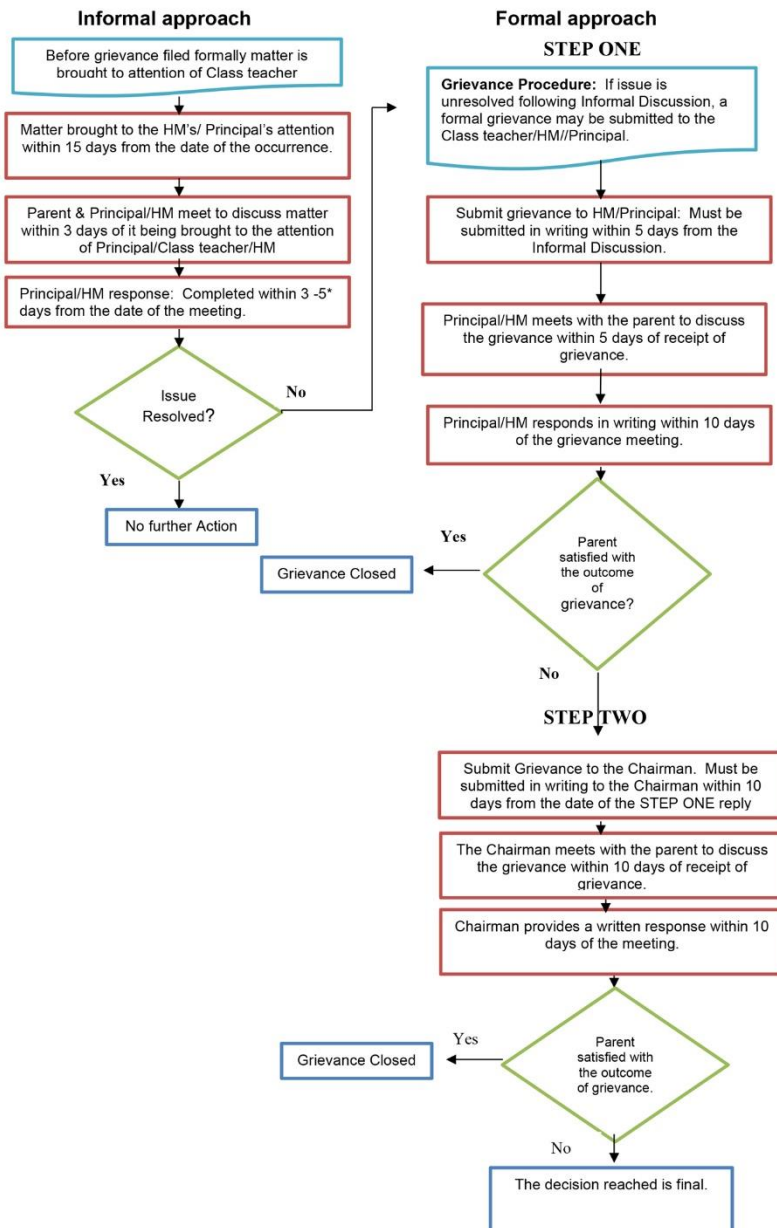
Purpose: The purpose of this policy is to assist and provide a framework for resolution of student's /parent's concerns. This policy supports the School's intention to provide a safe and fair learning environment for all its students and outlines the principles and procedures to be used in addressing students'/parents' concerns.

Parents are welcome to make appointments to discuss the concerns they may have. The school has its own intranet facility. All parents are provided with their login ID and password. Any communication with the teachers and staff can be done via the intranet. Access to intranet can be done through <https://www.dps.edu.sg>. Parents are welcome to suggest their views and voice their concern through feedback@dps.edu.sg.

Parents are welcome to meet the teachers with prior appointment on Mondays, Wednesdays and Fridays. They may, however, call the school office or write in the child's Almanac to schedule an appointment.

It is preferable that issues concerning academics and discipline are resolved at the class teacher level. Should this not be possible, parents are welcome to contact the concerned Headmistress. If issues still remain unresolved, parents can contact the Vice Principal or Principal, as the case may be. Should the concerns still persist, and an amicable resolution to a parent's concerns is no longer possible, the parents are welcome to contact the chairman of the school.

Grievance Redressal Procedure



SCHOOL UNIFORM

Regular Uniform

Kindergarten (Girls)



Boys (KG to Grade 5)



Girls (Grade 1 to 7)



Boys (Grade 6 & 7)



Girls [Grade 8 to 12]
(CAIE & CISCE)



Boys [Grade 8 to 12]
(CAIE & CISCE)



PE Uniform

Kindergarten Boys & Girls



Grade 1 to 12 (Boys & Girls)



ATTIRE

Attire & Grooming

Students are to wear the prescribed school uniform whenever they come to school (including holidays) for extra classes. Modifications to the prescribed school uniform are strictly NOT allowed.

It is mandatory for all the students to wear Regular school uniform during school days and PE attire during ECA, PE, excursions, field trips and all other school related events.

GIRLS	BOYS
Hair should be of shoulder length. If longer than shoulder length, it should be tied neatly with black hair band or black hair ties with clips. No colouring of hair or fringes is permitted.	Hair to be cut short and neat. No colouring of hair is permitted. No bands and long hair allowed.
A pair of simple and identical ear studs are to be worn. No dangling/ large earrings/ Jewellery are allowed. Modified school uniforms (altered skirts or shirts) not allowed.	No sideburns or moustache. (Grade 6 and above students) Modified school uniforms (tapered/ shortened pants) not allowed.



Nails to be cut short and no nail enamel. Tattoos not allowed	Nails to be cut short. Tattoo not allowed
The uniform must be neat and ironed. Ill-fitting or torn uniform is not permitted. Slippers or flip-flops not allowed. Tattoos, body studs, rings, bangles or wristbands of any colour or kind are not allowed. Students are encouraged to wear Velcro shoes only.	

SCHOOL HOURS

Kindergarten Morning Session:

9:00 AM to 12:00PM (Monday - Friday)

Kindergarten Afternoon Session:

12:15 PM to 3:15 PM (Monday - Friday)

Grade 1-12:

9:00 AM to 3:30 PM (Monday - Friday)

Meeting Teachers & Principal

- Parents may meet the teachers only with prior appointment, on - **Monday, Wednesday, and Friday (Working days) - 3:30 p.m. to 4:00 p.m. (Nursery to 12)**
- Parents may meet the Principal with prior appointment on - **Tuesday – 4:00 p.m. to 5:00 p.m.**
Saturday – 10:00 a.m. to 12:30 p.m.



Kindergarten Year Planner

2023	APR	MAY	JUN	JUL	AUG	SEP
SAT				1		
SUN				2		
MON		1 LABOUR DAY		3		
TUE		2 KG EXCURSION		4	1	
WED		3		5 SCHOOL REOPENS	2	
THU		4	1	6	3	
FRI		5 HELPERS DAY/ ACTIVITY DAY	2 VESAK DAY	7 ACTIVITY DAY	4 ACTIVITY DAY	1 ACTIVITY DAY
SAT	1	6	3	8	5	2
SUN	2	7	4	9	6	3
MON	3	8	5 World Environment Day	10 LITERARY WEEK	7 MATH WEEK	4
TUE	4	9	6	11	8	5 TEACHERS DAY
WED	5 SCHOOL REOPENS	10	7 S	12	9 NATIONAL DAY	6
THU	6	11	8 U	13	10	7
FRI	7 GOOD FRIDAY	12 ACTIVITY DAY	9 M	14 ACTIVITY DAY	11 ACTIVITY DAY	8 ACTIVITY DAY
SAT	8	13	10 E	15	12	9
SUN	9	14 MOTHER'S DAY	11 R	16	13	10
MON	10	15	12	17	14	11 RECITATION DAY
TUE	11	16	13 B	18	15 INDEPENDENCE DAY/Character Parade	12
WED	12	17	14 R	19	16	13
THU	13	18	15 E	20 ACTIVITY DAY	17	14
FRI	14 ACTIVITY DAY	19 ART DAY	16 A	21 RACIAL HARMONY DAY/ SPORTS DAY	18 ACTIVITY DAY	15 ACTIVITY DAY
SAT	15	20	17 K	22	19	16
SUN	16	21	18 FATHER'S DAY	23	20	17
MON	17	22 STORY TELLING WEEK	19	24	21	18
TUE	18	23	20	25	22	19
WED	19 FOUNDER'S DAY/ MUSIC COMP	24	21	26	23	20
THU	20	25	22	27	24	21
FRI	21 EARTH DAY ACTIVITIES	26 BLUE DAY	23	28 ACTIVITY DAY/ GREEN DAY	25 YELLOW DAY	22 RED DAY
SAT	22 HARI RAYA PUASA/ EARTH DAY	27	24	29	26	23 PTM
SUN	23	28	25	30 Int'l Friendship Day	27	24
MON	24	29	26	31	28	25 T E R M
TUE	25	30	27		29	26
WED	26	31	28		30	27 B R E A K
THU	27		29 HARI RAYA HAJI		31	28
FRI	28 PINK DAY		30			29
SAT	29					30
SUN	30					
2023	APR	MAY	JUN	JUL	AUG	SEPT



Kindergarten Year Planner

OCT	NOV	DEC	JAN	FEB	MAR	2024
						SAT
1						SUN
2 SCHOOL REOPENS/ INT'L NON VIOLENCE DAY			1 NEW YEAR			MON
3			2			TUE
4	1		3 SCHOOL REOPENS			WED
5	2		4	1		THU
6 ACTIVITY DAY	3 ACTIVITY DAY	1	5 ACTIVITY DAY	2 ACTIVITY DAY	1 ACTIVITY DAY	FRI
7	4 DIWALI CARNIVAL	2	6	3	2	SAT
8	5	3	7	4	3	SUN
9 SHOW & TELL WEEK	6	4	8	5 CULTURAL WEEK	4	MON
10 WORLD MENTAL HEALTH DAY	7	5	9	6	5	TUE
11	8	6	10	7	6	WED
12	9	7	11 KG EXCURSION	8	7	THU
13 ACTIVITY DAY	10 ACTIVITY DAY	8	12 ACTIVITY DAY	9 ACTIVITY DAY	8 ACTIVITY DAY	FRI
14	11	9	13	10 CHINESE NEW YEAR	9	SAT
15	12 DEEPAVALI	10	14	11 CHINESE NEW YEAR	10	SUN
16	13 DEEPAVALI	11	15 NUTRITION WEEK	12 CHINESE NEW YEAR	11	MON
17	14 CHILDREN'S DAY	12	16	13	12	TUE
18	15	13	17	14	13	WED
19	16	14	18	15	14	THU
20 ACTIVITY DAY	17 ACTIVITY DAY	15	19 ACTIVITY DAY	16 ACTIVITY DAY	15 ACTIVITY DAY	FRI
21	18	16	20	17	16	SAT
22	19	17	21	18	17	SUN
23 HANDWRITING COMPETITION	20	18	22	19	18	MON
24	21	19	23	20	19	TUE
25	22	20	24	21 INT'L MOTHER LANGUAGE DAY	20	WED
26	23	21	25	22	21	THU
27 BLACK & WHITE DAY	24 PURPLE DAY	22	26 REPUBLIC DAY/ORANGE DAY	23 BROWN DAY	22 RAINBOW DAY	FRI
28	25	23	27	24	23	SAT
29	26	24	28	25	24	SUN
30	27	25 CHRISTMAS	29 PUPPET SHOW DAY	26	25 PTM	MON
31 HALLOWEEN DAY	28	26	30	27	26 T	TUE
	29	27	31	28	27 E	WED
	30	28		29	28 R	THU
		29			29 M	FRI
		30			30 B	SAT
		31			31 R	SUN
					29 GOOD FRIDAY	FRI
					30 A	SAT
					31 K	SUN
OCT	NOV	DEC	JAN	FEB	MAR	2024



Grade 1 & 2 Year Planner

2023	APR	MAY	JUN	JUL	AUG	SEP
SAT				1		
SUN				2		
MON		1 LABOUR DAY		3		
TUE		2		4	1	
WED		3		5 SCHOOL REOPENS	2	
THU		4	1	6	3	
FRI		5 HELPERS DAY	2 VESAK DAY	7	4	1
SAT	1	6	3	8	5	2
SUN	2	7	4	9	6	3
MON	3	8	5 World Environment Day	10 SCIENCE WEEK	7 COMPUTER WEEK	4 TERM 1 ASSESSMENT
TUE	4	9	6	11	8	5 TEACHERS DAY
WED	5 SCHOOL REOPENS	10	7 S	12	9 NATIONAL DAY	6
THU	6	11	8 U	13	10	7
FRI	7 GOOD FRIDAY	12 ART COMPETITION	9 M	14	11	8
SAT	8	13	10 E	15	12	9
SUN	9	14 MOTHER'S DAY	11 R	16	13	10
MON	10	15	12	17	14	11
TUE	11	16	13 B	18	15 INDEPENDENCE DAY/Character Parade	12
WED	12	17	14 R	19	16	13
THU	13	18	15 E	20	17	14
FRI	14	19	16 A	21 RACIAL HARMONY DAY/ SPORTS DAY	18	15
SAT	15	20	17 K	22	19	16
SUN	16	21	18 FATHER'S DAY	23	20	17
MON	17	22 NUTRITION WEEK	19	24	21	18
TUE	18	23	20	25	22	19
WED	19 FOUNDER'S DAY	24	21	26	23	20
THU	20	25	22	27	24	21
FRI	21 EARTH DAY ACTIVITIES	26	23	28 PTM	25	22
SAT	22 HARI RAYA PUASA/ EARTH DAY	27	24	29	26	23
SUN	23	28	25	30 Int'l Friendship Day	27	24
MON	24 GRADE 1 EXCURSION	29	26	31 ACTIVITY DAY	28	25
TUE	25 GRADE 2 EXCURSION	30	27		29	26
WED	26	31 ACTIVITY DAY	28		30	27
THU	27		29 HARI RAYA HAJI		31 ACTIVITY DAY	28
FRI	28 ACTIVITY DAY		30			29
SAT	29					30
SUN	30					
2023	APR	MAY	JUN	JUL	AUG	SEPT



Grade 1 & 2 Year Planner

OCT	NOV	DEC	JAN	FEB	MAR	2024
						SAT
1						SUN
2 SCHOOL-REOPENS/ INT'L NON VIOLENCE			1 NEW YEAR			MON
3			2			TUE
4	1		3 SCHOOL REOPENS			WED
5	2		4	1		THU
6 GRADE 1 EXCURSION	3	1	5	2	1	FRI
7	4 DIWALI CARNIVAL	2	6	3	2	SAT
8	5	3	7	4	3	SUN
9 MATH WEEK	6	4	8	5 STORY WEEK	4 TERM 2 ASSESSMENT	MON
10 WORLD MENTAL HEALTH DAY	7	5	9	6	5	TUE
11	8	6	10	7	6	WED
12 GRADE 2 EXCURSION	9	7	11	8	7	THU
13	10	8	12 SPELL BEE	9	8	FRI
14	11	9	13	10 CHINESE NEW YEAR	9	SAT
15	12 DEEPAVALI	10	14	11 CHINESE NEW YEAR	10	SUN
16	13 DEEPAVALI	11	15 LITERARY WEEK	12 CHINESE NEW YEAR	11	MON
17	14 CHILDREN'S DAY	12	16	13	12	TUE
18	15	13	17	14	13	WED
19	16	14	18	15	14	THU
20 HANDWRITING COMP	17	15	19	16	15	FRI
21	18	16	20	17	16	SAT
22	19	17	21	18	17	SUN
23	20 CULTURAL WEEK	18	22	19	18	MON
24	21	19	23	20	19	TUE
25	22	20	24	21 INT'L MOTHER LANGUAGE DAY	20	WED
26	23	21	25	22	21	THU
27	24	22	26 REPUBLIC DAY	23	22	FRI
28	25	23	27 PTM	24	23	SAT
29	26	24	28	25	24	SUN
30	27	25 CHRISTMAS	29	26	25	MON
31 HALLOWEEN DAY	28	26	30	27	26	TUE
	29	27	31 ACTIVITY DAY	28	27	WED
	30 ACTIVITY DAY	28		29 ACTIVITY DAY	28	THU
		29			29 GOOD FRIDAY	FRI
		30			30	SAT
		31			31	SUN
OCT	NOV	DEC	JAN	FEB	MAR	2024



Grade 3 to 5 Year Planner

2023	APR	MAY	JUN	JUL	AUG	SEP
SAT				1		
SUN				2		
MON		1 LABOUR DAY		3		
TUE		2		4	1	
WED		3		5 SCHOOL REOPENS	2	
THU		4 GRADE 4 EXCURSION	1	6	3	
FRI		5 HELPERS DAY	2 VESAK DAY	7	4	1
SAT	1	6	3	8	5	2
SUN	2	7	4	9	6	3
MON	3	8 NUTRITION WEEK	5 World Environment Day	10	7 COMPUTER WEEK	4 TERM 1 ASSESSMENT
TUE	4	9	6	11	8	5 TEACHERS DAY
WED	5 SCHOOL REOPENS	10	7 S	12	9 NATIONAL DAY	6
THU	6	11 GRADE 5 EXCURSION	8 U	13	10	7
FRI	7 GOOD FRIDAY	12 ART COMPETITION	9 M	14	11	8
SAT	8	13	10 M	15	12 PTM	9
SUN	9	14 MOTHER'S DAY	11 E	16	13	10
MON	10	15	12 R	17	14	11
TUE	11	16	13 B	18	15 INDEPENDENCE DAY/MUSIC COMP	12
WED	12	17	14 R	19	16	13
THU	13	18	15 E	20	17	14
FRI	14	19	16 A	21 RACIAL HARMONY DAY/ SPORTS DAY	18	15
SAT	15	20	17 K	22	19	16
SUN	16	21	18 FATHER'S DAY	23	20	17
MON	17	22	19	24 SCIENCE WEEK	21 QUIZ COMP	18
TUE	18	23	20	25	22	19
WED	19 FOUNDER'S DAY	24	21	26	23	20
THU	20	25	22	27	24	21
FRI	21 EARTH DAY ACTIVITIES	26	23	28	25	22
SAT	22 HARIRAYA PUASA/ EARTH DAY	27	24	29	26	23
SUN	23	28	25	30 Int'l Friendship Day	27	24
MON	24	29	26	31 ACTIVITY DAY	28	25
TUE	25	30 Ir. SOCCER/BB INTERHOUSE COMP	27		29	26
WED	26	31 ACTIVITY DAY	28		30	27
THU	27		29 HARI RAYA HAJI		31	28
FRI	28 GRADE 3 EXCURSION		30			29
SAT	29					30
SUN	30					
2023	APR	MAY	JUN	JUL	AUG	SEPT



Grade 3 to 5 Year Planner

OCT	NOV	DEC	JAN	FEB	MAR	2024
						SAT
1						SUN
2 SCHOOL REOPENS/ INT'L NON VIOLENCE			1 NEW YEAR			MON
3			2			TUE
4	1		3 SCHOOL REOPENS			WED
5	2		4	1		THU
6	3	1	5	2	1	FRI
7	4 DIWALI CARNAVAL	2	6	3 PTM	2	SAT
8	5	3	7	4	3	SUN
9 MATH WEEK	6 CULTURAL WEEK	4	8	5 SST WEEK	4 TERM 2 ASSESSMENT	MON
10 WORLD MENTAL HEALTH DAY	7	5	9 GRADE 5 EXCURSION	6	5	TUE
11	8	6	10	7	6	WED
12	9	7	11	8	7	THU
13	10	8	12 SPELL BEE	9	8	FRI
14	11	9	13	10 CHINESE NEW YEAR	9	SAT
15	12 DEEPAVALI	10	14	11 CHINESE NEW YEAR	10	SUN
16 GRADE 3 EXCURSION	13 DEEPAVALI	11	15 LITERARY WEEK	12 CHINESE NEW YEAR	11	MON
17	14 CHILDREN'S DAY/DANCE COMP	12	16	13	12	TUE
18 GRADE 4 EXCURSION	15	13	17	14	13	WED
19	16	14	18	15	14	THU
20 HANDWRITING COMP	17	15	19	16	15	FRI
21	18	16	20	17	16	SAT
22	19	17	21	18	17	SUN
23	20	18	22	19	18	MON
24	21	19	23	20	19	TUE
25	22	20	24	21 INT'L MOTHER LANGUAGE DAY	20	WED
26	23	21	25	22	21	THU
27	24	22	26 REPUBLIC DAY/ Jr. CRICKET COMP	23	22	FRI
28	25	23	27	24	23	SAT
29	26	24	28	25	24	SUN
30	27	25 CHRISTMAS	29	26	25	MON
31 HALLOWEEN DAY	28	26	30	27	26	TUE
	29	27	31 ACTIVITY DAY	28	27	WED
	30 ACTIVITY DAY	28		29	28	THU
		29			29 GOOD FRIDAY	FRI
		30			30	SAT
		31			31	SUN
OCT	NOV	DEC	JAN	FEB	MAR	2024



Secondary 6 to 8 Year Planner

2023	APR	MAY	JUN	JUL	AUG	SEP
SAT				1		
SUN				2		
MON		1 LABOUR DAY		3		
TUE		2		4	1	
WED		3		5 SCHOOL REOPENS	2	
THU		4	1	6	3	
FRI		5 HELPERS DAY	2 VESAK DAY	7	4	1
SAT	1	6	3	8	5 PTM	2
SUN	2	7	4	9	6	3
MON	3	8 SST WEEK	5 World Environment Day	10	7 COMPUTER WEEK	4 TERM 1 (CSE) EXAMINATIONS
TUE	4	9	6	11	8	5 TEACHERS DAY
WED	5 SCHOOL REOPENS	10	7 S	12	9 NATIONAL DAY	6
THU	6	11	8 U	13	10	7
FRI	7 GOOD FRIDAY	12 GRADE 6 EXCURSION	9 M	14	11	8
SAT	8	13	10 M	15	12	9
SUN	9	14 MOTHER'S DAY	11 E	16	13	10
MON	10	15 GRADE 7 EXCURSION	12 R	17	14	11
TUE	11	16	13 B	18	15 INDEPENDENCE DAY/ DANCE COMP	12
WED	12	17	14 R	19	16	13
THU	13	18	15 E	20	17	14
FRI	14	19	16 A	21 RACIAL HARMONY DAY/ SPORTS DAY	18 HANDWRITING COMP	15
SAT	15	20	17 K	22	19	16
SUN	16	21	18 FATHER'S DAY	23	20	17
MON	17	22	19	24 SCIENCE WEEK	21	18
TUE	18	23	20	25	22	19
WED	19 FOUNDER'S DAY	24	21	26	23	20
THU	20	25	22	27	24	21
FRI	21 EARTH DAY/ ART COMP	26	23	28 Sr.SOCCER/BB	25	22
SAT	22 HARI RAYA PUASA/ EARTH DAY	27	24	29	26	23
SUN	23	28	25	30 Int'l Friendship Day	27	24
MON	24	29	26	31	28	25
TUE	25	30 Jr.SOCCER/BB	27		29	26
WED	26 GRADE 8 EXCURSION	31	28		30	27
THU	27		29 HARI RAYA HAJI		31	28
FRI	28		30			29
SAT	29					30
SUN	30					
2023	APR	MAY	JUN	JUL	AUG	SEPT



Secondary 6 to 8 Year Planner

OCT	NOV	DEC	JAN	FEB	MAR	2024
						SAT
1						SUN
2 SCHOOL REOPENS/ INT'L NON VIOLENCE			1 NEW YEAR			MON
3			2			TUE
4	1 GRADE 7 EXCURSION		3 SCHOOL REOPENS			WED
5	2		4	1		THU
6	3	1	5	2	1	FRI
7	4 DIWALI CARNIVAL	2	6	3 PTM	2	SAT
8	5	3	7	4	3	SUN
9 MATH WEEK	6	4	8	5	4 TERM 2 (ICSE) EXAMINATIONS	MON
10 WORLD MENTAL HEALTH DAY	7	5	9	6	5	TUE
11	8	6	10	7	6	WED
12	9	7	11	8	7	THU
13	10	8	12	9	8	FRI
14	11	9	13	10 CHINESE NEW YEAR	9	SAT
15	12 DEEPAVALI	10	14	11 CHINESE NEW YEAR	10	SUN
16	13 DEEPAVALI	11	15 LITERARY WEEK	12 CHINESE NEW YEAR	11	MON
17	14 CHILDREN'S DAY	12	16 GRADE 8 EXCURSION	13	12	TUE
18	15 IGCSE ASSESSMENT	13	17	14	13	WED
19	16 GRADE 6 EXCURSION	14	18	15	14	THU
20	17	15	19	16	15	FRI
21	18	16	20	17	16	SAT
22	19	17	21	18	17	SUN
23	20	18	22	19	18	MON
24	21	19	23	20	19	TUE
25	22	20	24	21 INT'L MOTHER LANG DAY/REGITATION COMP	20	WED
26 Jr. CRICKET INTERHOUSE COMP	23	21	25	22	21	THU
27	24	22	26 REPUBLIC DAY/MUSIC COMP	23	22	FRI
28	25	23	27	24	23	SAT
29	26	24	28	25	24	SUN
30	27	25 CHRISTMAS	29	26	25	MON
31 HALLOWEEN DAY	28	26	30	27	26	TUE
	29	27	31	28	27	WED
	30	28		29	28	THU
		29			29 GOOD FRIDAY	FRI
		30			30 A K	SAT
		31			31	SUN
OCT	NOV	DEC	JAN	FEB	MAR	2024



Secondary 9 to 12 Year Planner

2023	APR	MAY	JUN	JUL	AUG	SEP
SAT				1		
SUN				2		
MON		1 LABOUR DAY		3		
TUE		2		4	1	
WED		3		5 SCHOOL REOPENS	2	
THU		4	1	6	3	
FRI		5 HELPERS DAY	2 VESAK DAY	7	4	1
SAT	1	6	3	8	5	2
SUN	2	7	4	9	6	3
MON	3	8 SST WEEK	5 World Environment Day	10	7 COMPUTER WEEK	4 TERM 1 (ICSE) EXAMINATIONS
TUE	4	9	6	11	8	5 TEACHERS DAY
WED	5 SCHOOL REOPENS	10	7 S	12	9 NATIONAL DAY	6
THU	6	11	8 U	13	10	7
FRI	7 GOOD FRIDAY	12	9 M	14	11	8
SAT	8	13	10 M	15	12 PTM	9
SUN	9	14 MOTHER'S DAY	11 E	16	13	10
MON	10	15	12 R	17 GRADE 10 & 12 EXCURSION	14	11
TUE	11	16	13 B	18	15 INDEPENDENCE DAY/ DANCE COMP	12
WED	12	17	14 R	19	16	13
THU	13	18	15 E	20	17	14
FRI	14	19	16 A	21 RACIAL HARMONY DAY/ SPORTS DAY	18 HANDWRITING COMP	15
SAT	15	20	17 K	22	19	16
SUN	16	21	18 FATHER'S DAY	23	20	17
MON	17	22	19	24 SCIENCE WEEK	21	18
TUE	18	23	20	25 GRADE 11 EXCURSION	22	19
WED	19 FOUNDER'S DAY	24	21	26	23	20
THU	20	25	22	27	24	21
FRI	21 EARTH DAY/ ART COMP	26	23	28 Sr.SOCCER/BB	25	22
SAT	22 HARI RAYA PUASA/ EARTH DAY	27	24	29	26	23
SUN	23	28	25	30 Int'l Friendship Day	27	24
MON	24	29	26	31	28	25
TUE	25	30	27		29	26
WED	26 GRADE 9 EXCURSION	31 Sr. SOCCER INTERHOUSE COMP	28		30	27
THU	27		29 HARI RAYA HAJI		31	28
FRI	28		30			29
SAT	29					30
SUN	30					
2023	APR	MAY	JUN	JUL	AUG	SEPT



Secondary 9 to 12 Year Planner

OCT	NOV	DEC	JAN	FEB	MAR	2024
						SAT
1						SUN
2 SCHOOL REOPENS/ INT'L NON VIOLENCE			1 NEW YEAR			MON
3			2			TUE
4	1		3 SCHOOL REOPENS			WED
5	2		4	1		THU
6	3	1	5	2 Sr. CRICKET INTERHOUSE COMP	1	FRI
7	4 DIWALI CARNIVAL	2	6	3 PTM	2	SAT
8	5	3	7	4	3	SUN
9 MATH WEEK	6	4	8	5	4 TERM 2 (ICSE) EXAMINATIONS	MON
10 WORLD MENTAL HEALTH DAY	7	5	9	6	5	TUE
11	8	6	10	7	6	WED
12	9	7	11	8	7	THU
13	10	8	12	9	8	FRI
14	11	9	13	10 CHINESE NEW YEAR	9	SAT
15	12 DEEPAVALI	10	14	11 CHINESE NEW YEAR	10	SUN
16	13 DEEPAVALI	11	15 LITERARY WEEK	12 CHINESE NEW YEAR	11	MON
17	14 CHILDREN'S DAY	12	16 GRADE 9 EXCURSION	13	12	TUE
18	15 IGCE ASSESSMENT	13	17	14	13	WED
19	16	14	18	15	14	THU
20	17	15	19	16	15	FRI
21	18	16	20	17	16	SAT
22	19	17	21	18	17	SUN
23	20	18	22 GRADE 11 EXCURSION	19	18	MON
24	21	19	23	20	19	TUE
25	22	20	24	21 INT'L MOTHER LANG DAY/REGITATION COMP	20	WED
26	23	21	25	22	21	THU
27 Sr BASKETBALL INTERHOUSE COMP	24	22	26 REPUBLIC DAY/MUSIC COMP	23	22	FRI
28	25	23	27	24	23	SAT
29	26	24	28	25	24	SUN
30	27	25 CHRISTMAS	29	26	25	MON
31 HALLOWEEN DAY	28	26	30	27	26	TUE
	29	27	31	28	27	WED
	30	28		29	28	THU
		29			29 GOOD FRIDAY	FRI
		30			30	SAT
		31			31	SUN
OCT	NOV	DEC	JAN	FEB	MAR	2024



SCHOOL RULES

- The primary aim of the school is to prepare students to receive quality education so that they become responsible, proactive global citizens and leaders of the future world.
- All students are expected to maintain self-discipline and abide by the school rules and regulations at all times – within and outside the school. Students must project a positive image of DPS by upholding the school values - Integrity, Respect, Resilience and Service.
- Any student who witnesses anyone doing things detrimental to the school, himself/herself or other students, must bring it to the attention of his/her class teacher or to the discipline in-charge of the school immediately.
- School rules are intended to help students cultivate a set of positive behaviours that will empower them to learn and grow in a safe, healthy, and conducive environment. The discipline committee manages the discipline issues of students in school.
- The students must carry this Almanac to the school every day. The personal particulars of the students, including photograph required on pages 1 & 3 must be updated. The Almanac must be duly signed by the parents.

STUDENTS' CODE OF CONDUCT

- We expect our students to demonstrate exemplary courtesy in their behaviour and speech.
- We expect our students to follow the uniform code of the institution and be examples to each other in neatness and tidiness. A check on uniforms will be conducted twice a week.
- We expect our students to be respectful towards the Teachers, Principal, Management and all the Enablers in the institution. The norms of body language, behaviour, ethics etc. taught to them in this institution will be followed both in letter and spirit.
- We expect our students to follow an honor code for which the major responsibility of its implementation will rest with the students themselves.



- We expect our students to be role models of punctuality. Students who avail public transport should report to school by 9:00am failing which disciplinary action will be taken.
- We expect our students to be kind and courteous towards their fellow students.
- We expect our students to respect the property of this institution. Heavy fines will be imposed for any damage done to school property.
- Students should respect the school uniform and uphold the good reputation of the school at all times. Students should not engage in acts which will bring disrepute to themselves and the institution (within and outside the campus). Students should respect the uniform and refrain from any behavior that is harmful, intimidating, humiliating, immoral or indecent towards others.

Student Code of Conduct in Classroom

- Students are to stand up and greet their teachers before the commencement and at the end of lessons.
- Students should participate actively during lessons and always have their learning materials ready.
- Students are to behave in a respectful manner in class and keep their classrooms clean and tidy at all times.
- Students are advised to not leave their personal belongings unattended AT ALL TIMES. Students must NOT leave any books behind in the classrooms after school dismissal, unless permitted by a teacher. They may use the allocated personal lockers outside/inside their classroom.

Conduct in Canteen

- Students must be considerate and observe good dining etiquette at all times. They should refrain from speaking loudly or running in the canteen.
- Students must queue up when buying food.
- Students are to throw the disposables in the bin after their meals and keep the canteen clean by not littering.
- Students are NOT allowed to purchase or consume food in the canteen during lesson time.



REPORTING TO SCHOOL

- Students are to be punctual and seated in their respective classrooms on arrival.
- Students commuting by public transport have to be in school by 9:00 am and school transport takers - as per the given schedule. Students will be considered late if they fail to do so.
- All students must be in school attire when reporting and leaving the school.
- Students who are not in proper school attire, hairstyle, or hair colour will NOT be allowed to enter the school premises.
- Some school activities may be arranged on weekends/after school hours and parents will be notified of the same.

ATTENDANCE

- A minimum of 80% attendance is mandatory for all the students to appear for the final examination. Leave of absence due to reasons beyond control/ Long leave has to be duly approved by the Principal / Management.
- If a student is unable to attend school because he/she is unwell or for any other reason, parents are advised to inform the Class Teacher (on Class Dojo) or send a mail on intranet before 7.30 am. A leave note and a fitness certificate, in case of medical reasons must be provided via intranet or a note in the almanac to the class teacher.
- Students who are absent from school without valid reasons have to submit a letter from parents for their absence stating reasons for their absence from school.
- The record of such absence will also be maintained in the Almanac. Any absence without valid reasons will be liable for disciplinary action.
- We expect the parents to ensure attendance of their wards for all the activities of the school.



LATE ARRIVAL & EARLY DISPERSAL

- Students taking public transport arriving late to school (after 9:00 am) for more than 3 times without valid reason will not be allowed to attend the classes. They will be sent back home and appropriate disciplinary action will be taken.
- Students who arrive late at school with valid reason need to submit a letter from their parents stating the reason for late arrival. If the student fails to submit the letter, he/she will not be allowed to attend the classes and will be marked absent.
- Students who wish to leave school early, before dispersal time, must produce a letter of confirmation from the parents' stating reasons for the same. Permission will be withheld if this is not adhered to.
- An early dispersal form should be filled in by the student and signed by the class teacher.

STUDENT LONG LEAVE POLICY

Long leave can be granted to students (max. 4 months period) on explicit approval of the Principal in writing in exceptional cases only. However, no exemption of school fee will be granted on any grounds whatsoever.

USAGE OF DIGITAL GADGETS IN SCHOOL

- Any kind of electronic gadget including cell phones is not allowed in the classroom. Such gadgets, if found, will be confiscated, and will not be returned. However, if the parent feels that his/her ward must carry an electronic gadget (a simple mobile device), prior permission of the school Principal would be necessary. Parents are requested to take note that even in such cases where permission is granted, the student is expected to carry a simple mobile device. The device will remain switched off during the school hours and is required to be handed over to the class teacher as soon as the student reports to school.
- In the event of loss of digital/electronic devices or other expensive items (such as Bluetooth earpieces, Air pods, etc.) due to student negligence, the school will NOT be held responsible.



- Video camera, digital camera and any other digital device with camera is not permitted inside the school premises. If found, it will be confiscated, and will not be returned.

USE OF SOCIAL MEDIA

Social Media today is the most used platform of interaction and communication.

Students of DPSIS, Staff of DPSIS and Parents are to ensure that the reputation of the school is not affected negatively or harmed in any manner through any social media interactions. The school reserves the right to legally proceed against any non-compliance in this regard.

Photograph(s) or video image(s) of students and their parents may be captured during school activities and events such as classroom lessons, CCA, school camps, and school concerts. The school may use and publish such photographs and/or video recordings in school publications, website, social media channels, and other communication channels.

DISCIPLINARY ACTION

The school does not believe in corporal punishment. However, the following disciplinary actions are taken whenever needed. Students will be asked to reflect on the act of misconduct and learn from that experience. The school believes in involving both the student and his/her parent/guardian in working out the appropriate intervention to allow the student to take responsibility for his/her actions. The school reserves the right to information about disciplinary action taken.

Act of misconduct

Students who have committed any serious offence will receive a 'Fair' or a 'Poor' conduct grade. An accumulation of multiple minor offences will be considered as a major offence and may be escalated to the higher authorities. Repeat offenders may be placed on prolonged suspension from class and may eventually be expelled from school. Consequences for committing minor offences include detention and school service.



THE YELLOW CARD

It is a warning card issued after a student has already been given a disciplinary form.

The Yellow card is issued for the following reasons:

- a) Repeated carelessness and untidy work.
- b) Reporting to school in improper uniform.
- c) Reporting late to school.
- d) Misbehavior in classroom and/or school bus.
- e) Missing tests without any valid reason.
- f) Missing classes, assembly, CCA, Library or P.E. period.
- g) Using foul language.
- h) Fighting, bullying, vandalism, littering etc.

The Disciplinary Head issues a Yellow Card duly signed by the Principal for a period of 3 days. During this time the student has to get the Yellow Card signed in every period by the respective teachers and by parents at home. The card is returned to the Class Teacher after the completion of this period. This card is then placed in the student's dossier. Any misconduct after issuance of a Yellow Card will result in issuing of Red Card. Each card a child collects will result in the deduction of 5 marks from the final aggregate score secured in the Academic year.

THE RED CARD

It is a detention card.

The Red Card is given for the following reason:

- a) Inappropriate behavior in school and/or school bus.
- b) Cheating during exams.
- c) Damaging school property.
- d) Acts of violence.
- e) Disrespect towards teachers.
- f) Stealing.
- g) Breaching student code of conduct
- h) Disregarding warning following issue of Red Card.

A student issued Red Card is not allowed to go out during recess, P.E. and Library periods. Books are not issued to a red cardholder. All privileges of the student like competing in any competition or participation in functions or school trips are withdrawn during this period.



The Disciplinary Head issues Red Card for a period of one week. This is to be signed by the class teacher, the subject teachers, the House warden and parents every day. At the end of the week, the card is signed by the Principal and placed in the student's dossier. Two Red cards result in suspension from the school for one week. Three Red cards result in expulsion of the student from school.

ASSEMBLY

1. School Assembly will be held at 9:00 am. All students are expected to line up by 8.55 a.m.

MONDAY to FRIDAY (Grade 1 to Grade 12)

**MONDAY to FRIDAY (Nursery to KG 2)
in their respective classrooms.**

2. Each class will get its turn to conduct the Assembly.
3. School Captains, Prefects, & House Captains will ensure discipline during the Assembly time.

During assembly students are expected to:

- Assemble according to their classes.
- Sing the national anthem/ school song / and recite the pledge proudly.
- Listen to the instructions carefully and maintain discipline.
- Pick up any litter before leaving the assembly area.
- Stand quietly in proper rows and leave through the assigned exit route.

SCHOOL TRANSPORT

The school has outsourced the transport facilities to **An An Bus Services**. The transport company has been chosen keeping in view their professional attitude, capability and infrastructure.

At the time of admission, the parents must fill in the bus form in the school transport office. The bus service will commence within next 5-7 working days. During this time the person in charge from the transport department will



inform the parents about the pickup point and time. Availing bus facility is not mandatory.

- All students using the School bus are expected to be present at the designated pick-up points at least 5 minutes before the arrival time of the bus. The bus will not wait for the late commers.
- Parents are expected to be present at the drop off location at least 5 mins prior to the given time. Students will be brought back to school if there is no one to receive them as informed, at the stipulated drop off venue and time. It is expected then, that the parent will pick up the child from school that day.
- No student should approach the entry door of the bus unless it has come to a standstill.
- All students must occupy vacant seats, immediately after boarding the bus.
- All students must fasten their seat belts and should be seated at all times until their stop arrives.
- The bus attendant present in the bus shall assist younger children.
- The front door is the only authorized entrance and exit.
- The bus will stop only at the designated bus stops.
- The list of stops is prepared keeping in view the convenience and safety of all bus commuters and is subject to change.
- Objects of any kind must not be discarded inside or thrown outside the bus.
- Students must not litter the bus nor throw any litter out of the bus windows. Food and drinks (except water) are not permitted on board the school bus.
- Unruly behavior like shrieking and shouting is strictly prohibited. Courteous behavior is expected at all times.
- Parents are not permitted to travel by school bus.
- Use of foul language, bullying, biting, scratching etc. inside the school bus is not allowed and will be dealt as per the school disciplinary rules.
- The driver's attention must not be distracted for any reason.



- Whenever there is reshuffling of buses for any reason, there may be variation in pick up or drop off time. We solicit your co-operation at such times.
- After each new session (specifically when school reopens in July / January, after summer holidays and after winter holidays) pick up and drop off time of students might change because of re-routing of the bus. Parents' co-operation is requested.
- During September and March Semester Examination, pick up and drop off time might change depending on the examination timing. Parents will be intimated via an email from transport department about the same.
- Students availing school transport are dispersed between 3:10 pm and 3:20 pm. The bus attendants accompanying the students will wait in the designated holding area at the dispersal time.
- In case of any delay / difficulty, the student should report to the Reception area.
- **The designated pick up and drop off points as intimated by the transport department will be adhered to. It is not mandatory for transport buses to reach specific residential blocks of the students.**

If the above rules are not followed, disciplinary action will be taken – either the student will have to pay fine/will be asked to stop availing the transport

CHANGE OF ADDRESS: Any change in address is to be immediately notified to the school. It would take at least **seven** working days to effect such change.

TRANSPORT WITHDRAWAL POLICY

Duly filled transport withdrawal form received in the prescribed format as given in the school almanac and submitted to the admin office will only be considered as a valid notice to activate the withdrawal procedure.

Payment of the transport fee will be made along with the school term fee for full term. Transport fee paid, in case of withdrawal/ termination of transport service in the middle of any term will be **non- refundable**.

Once the bus service is cancelled, the parent can reapply for the bus service by paying the Bus Service Re-Activation fee of S\$267.50.



EXAMINATION & PROMOTION POLICY

ASSESSMENT CRITERIA

CISCE

Grades 1 to 3:

All students are promoted based on continual assessments with the aid of worksheets and assignments. A continuous evaluation procedure is implemented throughout the year.

Grades 4 to 9 ICSE and 11 ISC:

Syllabus will be divided into two parts, for each of which one Cyclic Test and Term examination will be conducted over two terms. **Some topics of the first term may be included in the second term examination.**

Each term will comprise:

- i) One cyclic test conducted for every subject.
- ii) Term exams held in September and March.

Weightage:

Each term (Term 1 & Term 2)

Grade 4 to 9 ICSE

Cyclic Test	40 Marks (converted to 100)
Term Exam	80 Marks
Internal Assessment	20 Marks

Grade 11 ISC

<i>Cyclic Test</i>	<i>Term Exam</i>	<i>Internal Assessment (Project / Practical)</i>	<i>Subjects</i>
40 Marks	70 Marks	30 Marks	Physics, Chemistry, Biology & Computer Science
40 Marks	80 Marks	20 Marks	English, Mathematics, Commerce, Business Studies, Accounts, Economics, Political Science



Result per term for all Grades:

Cyclic Test	30%
Term Exam + Internal Assessment	70%
Total	100%

Final Result will be a consolidated percentage of Term 1 and Term 2 results as follows:

Term 1	50%
Term 2	50%
Total	100%

Grades 10 and 12 (CISCE):

- i) One class test of 50 marks will be conducted.
- ii) Two preliminary exams will be conducted.
- iii) ICSE/ISC Final Board Examinations will be held as per CISCE timetable which will be announced later.

GRADES

The scheme of grades is as follows:

90% and above	A1
80% to 89%	A2
70% to 79%	B1
60% to 69%	B2
50% to 59%	C1
40 % to 49%	C2
Below 40%	F

CAIE

IGCSE Foundation Grade 8:

- i) One class test conducted for every subject.
- ii) Final Examinations will be held in October/ November.



Weightage:

Class test: 50 marks

Final Examinations: 100 marks

Only grades will be shown on the result sheet.

IGCSE Grade 9:

- i) Two class tests will be conducted for every subject.
- ii) Term Examinations will be held in May and Final Examinations will be held in October/ November.

Weightage:

Class test: 50 marks

Term Examinations: 100 marks

Final Examinations: Marks and weightage will be as per CAIE Subject guidelines.

Only grades will be shown on the result sheet.

IGCSE Grade 10:

- i) One class test
- ii) Two Preliminary Examinations
- iii) Marks and weightage will be as per CAIE subject guidelines.
- iv) Only grades will be shown on the result sheet.
- v) CAIE (Board) Examination will be held in October/ November as per CAIE timetable which will be announced at a later date.

Grade Criteria for Foundation IGCSE Grade	Percentage of Marks
A*	90-100
A	80-89
B	70-79
C	60-69
D	50-59
E	40-49
F	30-39
G	20-29

GCE Grade 11 “AS” Level and Grade 12 “A” Level:

- i) Two class tests will be conducted for every subject.
- ii) Preliminary examination will be held in August/ September.



- iii) CAIE (Board) Examination will be held in October/ November as per CAIE timetable which will be announced at a later date.

Weightage:

Class test: 50 marks

Preliminary Examination: Marks and weightage will be as per CAIE subject guidelines.

Final (Board) Examination: Marks and weightage will be as per CAIE subject guidelines.

Only Grades will be shown on the result sheet.

Grade criteria for GCE-AS & A Level Grade	Percentage of Marks
A	80-100
B	70-79
C	60-69
D	50-59
E	40-49
U	Less than 40

ABSENCE FROM A TEST

All the tests and examinations are mandatory for the students. A student will be awarded an average (percentage for average marks varies for each Grade), if he/she is absent due to medical reasons (supported by a Medical Certificate from a Singapore registered physician) or an unforeseen tragedy in the family. The school does not encourage re-testing. However, if the parent insists for a re-test, an amount of S\$280 is payable as the retest fee.

PROMOTION POLICY

Grades 4 and upwards (CISCE):

1. Only students who pass in all subjects will be considered for promotion.
2. A minimum of 40% marks in each subject and in aggregate is required.
3. *Students of Grade 9 ICSE & Grade 11 ISC scoring less than 50% in each subject and 60% in aggregate will be granted conditional promotion. The final discretion in this regard will be with the school authorities.*



CAIE:

Students scoring less than 50% (grade D) in each subject will not be eligible for promotion. The final discretion in this regard will be with the school authorities.

Registration for the Final Examination at the Board level will be done only if the school Principal is assured that the student has met all the required criteria.

Progress Report

As per examination policy, Progress Report will be issued after every term exam. **Report cards of students on completion of these terms will only be issued when all dues have been paid.**

ACADEMIC AWARDS

Prizes are awarded for academics to students as follows:

Scholar Badges:

- Awarding a Scholar Badge is an honored DPS tradition. It is awarded from Grade 4 onwards, to students securing 80% and above as the final aggregate.

Criteria for selection:

- 80% and above in aggregate with 40% in every other subject
- A pass in Graded Subjects is mandatory for a Scholar Badge

Silver Badge:

- Will be awarded to a student who fulfills the Scholar Badge criteria for three consecutive years.

Gold Badge:

- Will be awarded to a student who fulfills the Scholar Badge criteria for six consecutive years.

Merit Certificate Prizes: will be awarded class wise -

- Subject Proficiencies
- Rank Certificates/ Prizes



EXAMINATION GOOD PRACTICES

Students should report to school punctually and should be properly attired in full school uniform and well-groomed when they report for the examination.

On examination days, students are to report at the examination venue 15 minutes before the start of the exam paper. Students must be seated in the examination rooms according to their roll numbers as per the seating plan.

All bags and books must be placed outside the examination room. No communication (verbal or non-verbal) is allowed among students in the examination room.

Once seated in the examination room, students are expected to familiarise themselves with all pertinent information regarding the examinations and to adhere to the following examination rules.

- They must not open the question paper/ answer booklets, start to read or write until instruction is given by the invigilator to do so;
- They must check their allocated seat and desk to ensure that there is no unauthorised material on, below or around their desk.
- Students must report to the invigilator any unauthorised material found at their desk/seat.
- Students are advised to read the questions carefully and write legibly.
- At the end of the paper, candidates should stop writing when told to do so by the invigilator. Students are advised that good time-management is essential. Candidates must answer only the required number of questions stated in the question paper.
- Students should carry transparent pencil pouches.
- Students should use dark blue or black colour gel/ball point pens to write their answers.
- Students are required to bring their own stationery and mathematical instruments. Use of correction fluid / tape is not allowed in the scheduled Class Tests/ Cyclic Tests/ Term Examinations.

What to do Before, and During Examinations

BEFORE EXAMS

- Study smart
- Know your learning strategies.
- Know the exam format.



- Prepare a study time-table and follow it.
- Make time for rest and play in between study.
- Review your revision progress.
- Relax when you feel too stressed: listen to music; exercise; talk to your teacher, friend or your parents; review your expectations; do relaxation exercises, etc.

DURING EXAMS

- Stay calm and concentrate.
- Read all instructions carefully.
- Read all questions before you start.
- Write legibly.
- Check all your answers before submitting your paper. Catch your mistakes before they catch you!

DISHONESTY

Students who are found to be guilty of academic dishonesty and examination malpractice may receive a penalty, ranging from a warning, through to cancellation of a paper, or, in very serious cases, termination of registration. If a student copies from another student or allows his/her answers to be copied by another candidate, both students will be subject to penalties as decided by the Disciplinary Committee.

HOMework POLICY

Homework benefits students by complementing classroom learning, fostering good study habits and providing an opportunity for students to be responsible for their own learning. Homework is the responsibility of the student, who needs to develop regular study habits and do most of the work independently. At times, long-term assignments may require the assistance of the parent.

The purpose of homework is:

- To practice skills or reinforce knowledge that has been learned in the classroom in order to help students master a specific skill
- To reflect on what was learned in the classroom
- To encourage independent research for project-based assignments
- To enable effective feedback and review of the students' performance

Students are expected to complete and submit their homework as per the schedule given by the subject teacher. Parents may play an active role in monitoring the completion of the given assignments.



CCA, ECA & HOUSE SYSTEM

CO-CURRICULAR ACTIVITIES (CCA)

CCA is the “third dimension of education”. It develops skills and fosters creativity.

CCA is an integral part of our student’s holistic education, that allow them to explore, hone and extend their interests in wide ranging and specialized areas which may be knowledge based or skill based.

Through CCA, students discover their interests and talents while developing values and competencies that will prepare them for a rapidly changing world.

List of CCA Activities

Environmental Science	Budding Artist
Origami	Mathemagic
Sand Art	Go Green
Quilling	Young Chef
Friends of DPS	Community Service – Make a difference
Debate	National Geography
Culinary Arts	Clay Modelling
Literary Club	Business
Web Designing	Vedic Math

Grade Description

- A Excellent
- B Very Good
- C Good
- D Average

EXTRA-CURRICULAR ACTIVITIES

SPORTS:

Badminton, Basketball, Cricket, Soccer, Taekwondo, Yoga, Chess.
Abacus, Robotics

MUSIC:

Vocal - Hindustani vocal, Choir

Instrumental - Keyboard, Drums, Guitar



HOUSE SYSTEM

There are four houses in the school:

1. GLACIER HOUSE
2. LAKE HOUSE
3. OASIS HOUSE
4. SPRING HOUSE

Every student is assigned a House from Grade 1. Each house is headed by a House Captain and Vice-Captain. Each house has a House Warden and several House-Teachers. Points are awarded to the students throughout the year for participation in extra-curricular activities and sports. At the end of the year the house gaining the highest number of points wins 'The Best House Trophy'. Our young leaders also help in maintaining school discipline.

GENERAL INFORMATION

STUDENT PASS APPLICATIONS & RENEWALS:

For Student Pass applications and renewals S\$100/- (excluding GST) would be charged as application and administrative charges.

REQUEST FOR LETTERS AND CERTIFICATES:

Administrative charges of \$50+GST are applicable for issuing any certificate/ letter (Visa application, Bonafide certificate, etc.)

REQUEST FOR COPY OF REPORT CARD:

Photocopy of the report card will only be issued on clearing the Term fee (if due). For all such cases admin charges of S\$100+GST will be applicable.

*** School reserves the right to amend the fee, rules & regulations from time to time. However, school will also announce it on its website and will inform the parents in advance.**



SCHOOL SAFETY RULES.

GUIDELINES FOR FIRE PRECAUTIONS

AIMS OF A FIRE DRILL

- a) to prevent panic and ensure safe, orderly and efficient evacuation of all the occupants in case of a fire emergency.
- b) to get students and staff attuned to react rationally when confronted with a fire or other emergencies within the premises.

PROCEDURE DURING FIRE DRILLS / OUTBREAK OF FIRE

1. Sound of alarm:

Fire in a predetermined part of the school will trigger the fire alarm. In a real emergency, a loud hailer will be used if there is a power failure.

2. Evacuation of the premises:

When the alarm sounds, all students must evacuate the premises immediately in a calm and orderly manner, making use of all available exits. If a specific staircase is cut off or rendered unusable by smoke or fire, use an alternative staircase.

3. Order of class movement:

- a) Each class to line up outside the classroom, exiting from both the doors under supervision of the teacher.
- b) The classes will move in an orderly fashion according to the emergency evacuation plan.
- c) All occupants will proceed to predetermined assembly point on open grounds away from the building.
- d) After assembling complete roll call will be carried out. Any pupil who cannot be accounted for must be reported at once to the Principal. The person in charge will give the all-clear signal for re-entry into the buildings.

4. In case of fire:

- a) Raise alarm immediately.
- b) Extinguish the fire by using the nearest firefighting equipment, but do not take unnecessary risks.



- c) Notify the Principal or teachers.
- d) Evacuate the premises by using the nearest safest exit.

HINTS ON FIRE SAFETY

- Be familiar with the location of exits. Where there is smoke, stay low, as the air is fresher there.
- Refrain from fighting a fire alone. Evacuate and proceed to the designated assembly point.

WITHDRAWALS

The parents may note withdrawal form required to be submitted to the Admin department executive and NOT to the class teacher or any other employee of the school.

WITHDRAWAL POLICY

- 1. Withdrawal form should be duly filled. The form to be submitted to School in person by parent / legal guardian. No other mode of intimation i.e. letter, any email or verbal intimation or any other type of document, will not be considered a valid withdrawal notice.**
- 2. Notice period for withdrawal – One Month (It is intimated that this one-month period of notice, which must be at least one month prior to the commencement of ensuing term.**
- 3. The student’s testimonials i.e. Transfer Certificate, Progress report card, recommendation letter or any other withdrawal related document will only be issued subject to the following:**
 - a) The student has obtained clearance in writing from the class teacher, librarian, concerned Headmistress, PE, Laboratories, uniform shop and canteen. A prescribed format will be issued to the student prior to the last day of attendance of the student in the school.
 - b) The student has obtained clearance from the Accounts department. Any outstanding due, including unpaid fee will be cleared by at least 7 working days of submitting the withdrawal notice.



4. The withdrawal will be processed within 7 working days from the date of form submission. The documents can be collected with prior appointment from **Monday to Friday between 4:00pm to 4:45pm.**
5. Once a student is registered with the school for any course, he/she will be deemed to be registered with the school until:
 - a) Student formally withdraws as per laid down procedure as amply specified in the school Almanac which is issued to each student every year.
 - b) Student is not allowed to continue his/her studies due to unsatisfactory performance/disciplinary reasons by the school, the registration of such cases will be deemed to be cancelled.



CYCLIC TEST SCHEDULE FOR Grade 4-7

TERM I (2023-2024)

DATE	DAY	GRADE 4	GRADE 5	GRADE 6	GRADE 7
22/5/2023	MON	Social Studies	2 nd Language	English	English. Lang
23/5/2023	TUE	-----	-----	-----	Geography
24/5/2023	WED	English	Computer Applications	Geography	English Lit.
25/5/2023	THU	-----	-----	-----	History
26/5/2023	FRI	Computer Applications	English	History	Computer Applications
29/5/2023	MON	Mathematics	Science	Mathematics	Chemistry
10/7/2023	MON	Science	Mathematics	Science	Mathematics
11/7/2023	TUE	-----	-----	Computer Applications	Physics
13/7/2023	THU	2 nd Language	Social studies	-----	2 nd Language
14/7/2023	FRI	-----	-----	2nd Language	Biology

TERM II (2023-2024)

DATE	DAY	GRADE 4	GRADE 5	GRADE 6	GRADE 7
22/11/2023	WED	Social Studies	2 nd Language	English	Physics
23/11/2023	THU	-----	-----	-----	Geography
24/11/2023	FRI	English	Computer Applications	Geography	English Lit.
27/11/2023	MON	2 nd Language	Science	History	Mathematics
28/11/2023	TUE	-----	-----	-----	Computer Applications
29/11/2023	WED	Computer Applications	English	Computer Applications	English. Lang
8/1/2024	MON	Science	Mathematics	Science	History
9/1/2024	TUE	-----	-----	-----	Chemistry
10/1/2024	WED	Mathematics	Social studies	Mathematics	2 nd Language
11/1/2024	THU	-----	-----	2nd Language	Biology



CYCLIC TEST SCHEDULE FOR GRADE 8, 9 and 11 (ISC)
TERM I (2023-2024)

DATE	DAY	GRADE 8 ICSE	GRADE 9 ICSE	GRADE 11 ISC
22/5/2023	MON	2 nd language	History	Physics/ Accounts
23/5/2023	TUE	Geography	English lit	-----
24/5/2023	WED	English lit	English lang	English Lit
25/5/2023	THU	English Language	Chemistry	-----
26/5/2023	FRI	Physics	Geography	English lang
29/5/2023	MON	History	Biology	Chemistry/ Commerce/ Eco
10/7/2023	MON	Biology	Mathematics	Bio/ Comp/ Political Science
11/7/2023	TUE	Mathematics	Physics	-----
13/7/2023	THU	Computer Applications	2 nd Language	Maths/ B.Std
14/7/2023	FRI	Chemistry	Computer/ Economics	-----

TERM II (2023-2024)

DATE	DAY	GRADE 8 ICSE	GRADE 9 ICSE	GRADE 11 ISC
22/11/2023	WED	2 nd language	History	Physics/ Accounts
23/11/2023	THU	Geography	English lit	-----
24/11/2023	FRI	English lit	English lang	English Lit
27/11/2023	MON	Physics	Chemistry	Chemistry/ Commerce/ Eco
28/11/2023	TUE	English Language	Computer/ Economics	-----
29/11/2023	WED	History	Biology	English lang
8/1/2024	MON	Biology	Mathematics	Bio/ Comp/ Political Science
9/1/2024	TUE	Mathematics	Physics	-----
10/1/2024	WED	Computer Applications	2 nd Language	Maths/ B.Std
11/1/2024	THU	Chemistry	Geography	-----

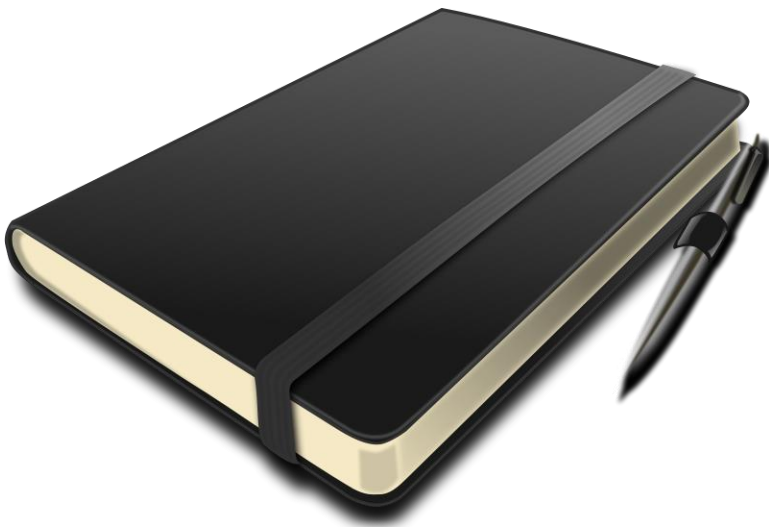


CLASS TEST SCHEDULE FOR IGCSE & A-Level
CLASS TEST – IGCSE 2023

DATE	DAY	CLASS TEST 8 IGCSE	CLASS TEST 2 9IGCSE
1/8/2023	TUE	Biology/ Business Studies	Physics
4/8/2023	FRI	2 nd Language	Computer Science / Accounting
7/8/2023	MON	Chemistry	Mathematics
10/8/2023	THU	History/ Geography /Business Studies	English
14/8/2023	MON	Economics / EVM	Biology
17/8/2023	THU	Computer Science / Accounting	Geography/ Business Studies/ Global perspectives
21/8/2023	MON	Mathematics	Chemistry
24/8/2023	THU	English	2 nd Language
28/8/2023	MON	Physics/ Global Perspectives	Economics / EVM

CLASS TEST – AS/AL Level 2023

DATE	DAY	CLASS TEST -2 (11 AS Level)	CLASS TEST -2 (12 A Level)
7/7/2023	FRI	English-1	Mathematics
10/7/2023	MON	Physics / Economics	Physics / Psychology
14/7/2023	FRI	Chemistry	Chemistry / Economics
17/7/2023	MON	Biology / Computer Science/ Business	Biology /Accounting / Computer Science
21/7/2023	FRI	Mathematics	Statistics
24/7/2023	MON	Statistics	
26/7/2023	WED	English-2	



HOMEWORK DIARY

2023 - 2024



Day _____ Date _____

Teacher's Signature

Parent's Signature

Day _____ Date _____

Teacher's Signature

Parent's Signature



Day _____ Date _____

Teacher's Signature

Parent's Signature

Day _____ Date _____

Teacher's Signature

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NOTES



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NOTES



RECORD OF ABSENCE

Applications for leave and notes on illness. Pupils will not be allowed to attend the school after absence till this record is filled by the parent or guardian

Date of Absence	Reason	Teacher's Signature	Parent's Signature



RECORD OF ABSENCE

Applications for leave and notes on illness. Pupils will not be allowed to attend the school after absence till this record is filled by the parent or guardian			
Date of Absence	Reason	Teacher's Signature	Parent's Signature



DPS INTERNATIONAL SCHOOL

Transport Application Form

Date: _____

Parents/Guardian Name: _____

Address: BLOCK NO: _____ UNIT NO#: _____

BUILDING NAME: _____

STREET NAME: _____

SINGAPORE, POSTAL CODE: _____

MOTHER'S HP: _____ FATHER'S HP: _____

Date of Application: _____ Date of Commencement: _____

Note: If Pickup / Drop off address is different then please fill up here:

Pick-up address:	
Drop Off address:	

Enrolment No.	Child Name	Grade	Session (AM/PM)

TERMS & CONDITIONS

1. Our Transport Partner is AN AN Bus Services
2. School Bus service will be provided within 7 working days from the date of application.
3. Change of address must be notified 7 working days in advance.
4. The pick up/drop off point will be determined by the Transport company.
5. AN AN Bus Services reserves the right to change pick-up or drop- off time/Location, change of bus routes.
6. Please note that all buses may not ply up to the door steps of the building due to disposition of road/ Parks / Layout.
7. If you reside in condominium, buses will pick up from main gate or guard house.
8. Payment of the Transport fee will be made along with the School Term fee for full Term (i.e. three monthly basis). Transport fee paid in case of withdrawal/ termination of transport service in the middle of any Term will be non-refundable.
9. Transport fee is payable for 12 months that includes June & December holidays.

I/ We agreed & accepted the above term & conditions.

Parents/ Guardian Signature

AN AN Bus Services





DPS INTERNATIONAL SCHOOL

Transport Withdrawal Application Form



To

Date: _____

The Transport In-Charge
DPS International School

Sub: Withdrawal of Transport Service

Dear Sir/Madam,

I would like to withdraw the transport service for my son/ daughter

_____ (name) of Class _____ Section _____

Enrolment No. _____ from DPSIS with effect from (DD/MM/YY) _____.

Reason for withdrawals: _____.



Our current Pick Up & Drop off Address is:

BLOCK NO: _____ UNIT NO#: _____

BUILDING NAME: _____

STREET NAME: _____

SINGAPORE, POSTAL CODE: _____

CONTACT NO. (RESIDENCE): _____

MOTHER'S HP: _____ FATHER'S HP: _____

FATHER'S NAME: _____

MOTHER'S NAME: _____

_____ Signature of officer In charge	_____ Date	_____ School stamp
--	---------------	-----------------------

EMAIL: _____



I am aware that the transport fee paid for the full term is not refundable if I cancel/ terminate the transport facility after commencement/ middle of the term and cannot resume transport facility for the next six months from the date of transport withdrawal.

Signature of Parent: _____





DPS INTERNATIONAL SCHOOL

Application for the Change of Address

Date: _____

Enrolment No: _____

Student's Name: _____ Class (Sec) _____

Father's Name: _____

Shifted from (old address):

Block no: _____, Unit No: # _____

Building Name: _____

Street Name: _____

Singapore, Postal Code: _____

To (new address):

Block no: _____, Unit No: # _____

Building Name: _____

Street Name: _____

Singapore, Postal Code: _____

Contact No: (Res) _____ (HP) _____

With effect from: _____

(To be filled by Transport In-Charge)

Old Bus Route: _____ New Bus Route: _____

(Parent's Signature)

Transport In-Charge _____ Class Teacher _____

Note: The change in address require at least 5 working days as it means changing Bus

Route and the pick-up / drop-off timings of other students.





DPS INTERNATIONAL SCHOOL

Extra-Curricular Activity Option Form

Date: _____

To

The Class Teacher

Subject: Change of ECA of following Student

Enrolment No: _____

Student's Name: _____

Class: _____

Section: _____

I, _____ parent of the above mentioned

student, wish to have my ward opt for _____

as his/her Extra-Curricular Activity(ECA) in this academic session.

Parent's Signature





DPS INTERNATIONAL SCHOOL

2nd / 3rd Language Option Form

Date: _____

To,

The Class Teacher,

Subject: Change of 2nd /3rd Language of following Student:

Enrolment No: _____

Student's Name: _____

Class: _____ Section: _____

I, _____ parent of the above mentioned

Student, wish to have my ward opt for his/her 2nd & 3rd Language as stated below:

2nd Language: _____

3rd Language: _____

Parent's Signature